**Steps to Summer Research**

*See back for URLs*

**NOW**

**Surf the web!**
List 20 to 30 programs/places that interest you.
Read about requesting a letter of recommendation

**October**

Write your resume. Write a personal statement for one program (you can modify for each program as needed). Update your resume. Review your resume and personal statement with
a. The Career Center/Shriver Center
b. The Writing Center
c. If this is a SURF application, or if you choose, also review these materials with Janet McGlynn

**November**

Assemble letter of recommendation packets for your recommenders. Confirm that they have time to write good letters of recommendation for you.

**December**

COMPLETE APPLICATIONS!

**January**

Double check that everything is done. Remind recommenders about letters if needed.

**March/April**

Select your summer position. Tell your recommenders.

For more information go to:
http://www.umbc.edu/oue/research/opportunities/summer
Useful Links

1. Surf the Web! Research Opportunities -
   http://www.umbc.edu/undergrad_ed/research/opportunities/summer.html
   *many pay about $4,000 for a 10-week research assignment

2. Read about requesting a letter or recommendation -
   http://tinyurl.com/mkxfgk

3. The Career Services Center -
   http://www.careers.umbc.edu/aboutus/faq/index.php

4. The Shriver Center -
   http://shrivercenter.umbc.edu/

5. The Writing Center -
   http://www.umbc.edu/lrc/writing_center.htm

6. SURF (Summer Undergraduate Research Fellowship) -
   http://tinyurl.com/2cffofz

7. “Read This” How to make the most of your new opportunity -
   http://tinyurl.com/m25ec6

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