

PMP RATING SHEET

INDIVIDUAL PERFORMANCE FACTORS

FACTOR	WEIGHT (1-3)	RATING (1-5)	WGT x RATING
Knowledge			
Quality			
Quantity			
Attendance/Punct.			
Communic. Skills			
Interact. w/ Othrs			
Cust. Svc./PR			
SUB-TOTAL (add columns)			

MANAGERIAL/ADMIN PERFORMANCE FACTORS

FACTOR	WEIGHT (1-3)	RATING (1-5)	WGT x RATING
Planning/Objectives			
Organiz./Coord.			
Staffing			
Leadership/Motiv.			
Perf. Review/Devel.			
SUB-TOTAL (add columns)			

MAJOR GOALS

GOAL	WEIGHT (1-3)	RATING (1-5)	WGT x RATING
SUB-TOTAL (add columns)			

SPECIAL PROJECTS

PROJECT	WEIGHT (1-3)	RATING (1-5)	WGT x RATING
SUB-TOTAL (add columns)			

SCORE

	WGT SUBTOTAL	WGTxRATE SUBTOTAL
INDIVIDUAL FACTORS		
MANAGERIAL FACTORS		
GOALS		
SPECIAL PROJECTS		
TOTAL (ADD COLUMNS)		

(A) (B)

FINAL RATING SCORE:

Divide Total Score (B) by Total Score (A)

B/A =

Overall Rating

Score

Exceptional	4.5 - 5	<input type="checkbox"/>
Highly Effective	3.5 - 4.49	<input type="checkbox"/>
Effective	2.5 - 3.49	<input type="checkbox"/>
Improvement Required	1.5 - 2.49	<input type="checkbox"/>
Unsatisfactory	0 - 1.49	<input type="checkbox"/>